1. I called the Attendance office, do I need to send in an absent note?

 Yes, with student name, dates and reason(s) for being absent.

2. What is the procedure for early dismissal?

 Send a note in with the student.

 You may call the attendance office if it is a last minute appointment at 845-838-6900 ext. 4167.

3. If a student is tardy to school do they need a guardian note?

 Yes. A note is wise so we know that you are aware of the tardy.

4. Who do I contact to collect my child’s homework?

 Guidance department at 845-838-6900 ext. 4181. Please contact them early in the day to allow time for the teachers to put the work together.

5. I got a notification that my child isn't in class, who should I contact?

 Contact the attendance office at 845-838-6900 ext. 4167.

**PLEASE READ SECTION ON ATTENDANCE IN STUDENT HANDBOOK FOR A MORE DETAILED EXPLANATION ON STUDENT ATTENDANCE EXPECTATION.**